

Best Practice Guideline	Vaccination Clinic Safety Plan
Date	February 2, 2021
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	Version: 9

Purpose

To provide Infection Prevention and Control (IPAC) guidance in the set-up and safe operation of vaccination clinics in community settings. Site/setting-specific protocols will need to be developed.

Procedure

General Supplies:

- Alcohol Based Hand Rub (ABHR) with minimum of 70% alcohol
- Ready-to-use disinfectant wipes that have a [drug identification number \(DIN\) from Health Canada](#)
- Sharps containers
- Tables and chairs: surfaces are non-porous and smooth (i.e. no wood or cloth covered) that can withstand frequent cleaning and disinfection

Immunizers:

- No gloves (unless you have cuts/are wearing a band-aid). If gloves are required staff must doff gloves, clean hand and don new gloves between clients.
- With every client perform Point-of-Care Risk Assessment to determine if additional PPE is required (i.e. eye protection)
- Hand hygiene in between clients
- Paper document used throughout the day to have a protective cover or be laminated
- Clean and disinfect using disinfectant wipes (gloves may be used if skin is prone to irritation)
 - Stations: beginning/end of shift, before/after breaks, if visibly dirty, and at the end of the day and as needed
 - Chairs: same frequency as tables
 - Laptops: use alcohol swabs for the screens and keyboards and disinfectant wipes for all other surfaces
 - Virtual translator: use alcohol swabs for the screens and disinfectant wipes for all other surfaces
 - Toys:
 - Discard cracked, damaged and broken toys
 - Clean and disinfect using disinfectant wipes in between use
 - Damp wipe or rinse with potable water and allow to dry if the toy will be put in the mouth
 - After use, place in a “dirty” tray. Clean, disinfect, and allow to dry in a “clean” tray before next use.



- Entry and exits with Alcohol Based Hand Sanitizer (ABHR) at each point
- Use [signs and posters](#) to indicate respiratory etiquette and hand hygiene

At desks:

- ABHR with 70% alcohol
- Disinfectant wipes (gloves if skin is prone to irritation)
- Placement of immunization stations should allow confidentiality

At stations:

- Sharps container
- ABHR with 70% alcohol
- Disinfectant wipes (gloves if skin is prone to irritation)

Environmental cleaning and disinfection:

- Environmental cleaning and disinfection using approved product
- Frequently touched surfaces to be cleaned and disinfected every four hours and as needed
- Public washroom cleaning and disinfection every four hours and as needed
- Mid-day cleaning and disinfection of chairs in after care area, if possible
- End of the day cleaning and disinfection:
 - Tables and chairs
 - All surfaces or commonly touched surfaces
 - Biomedical waste pick up

Resources

1. [VCH Master Equipment Cleaning Manual](#)
2. [BCCDC Keeping children safe](#)
3. [Toys in Healthcare](#)

