

Infection Prevention and Control Caring for COVID Patient(s) on Non-COVID Unit Checklist

Unit		Date	
Manager			
ICP			

Purpose:

To provide a consistent approach for setting up to care for COVID-19 positive patients on a specialty and non-COVID cohort unit.

Background reference document: [Regional Checklist for Preparation of COVID-19 Unit](#)

For keeping a positive patient on a non-cohort unit		Status				Comments <i>Required for "Partial" or "No" selections</i>
		Yes	Partial	No	N/A	
1.0	Selection of Room					
1.1	Private room					
1.2	Negative pressure room preferably (in anticipation of possible AGMPs) <ul style="list-style-type: none"> • For units without negative pressure rooms, check if possible to create negative pressure or negative flow with FMO Note: some units may have already been set to a negative air flow					
1.3	Private washroom					
1.4	If private washroom not available, provide dedicated commode and disposable products (i.e. Hygie bags, urinals) to avoid using dirty utility room on unit					
1.5	If possible, consider a location that can be physically separated from the rest of the unit (i.e. end of the hall/unit)					
1.6	Is there an alternative location if more than one COVID-19 positive patient is to be admitted?					

2.0 Room Set Up					
2.1	Dedicated PPE cart outside room				
2.2	Dedicated equipment (Massimo monitor/Dynamap, stethoscope, etc.)				
2.3	Disposable bedpans/urinals if needed				
2.4	Dirty linen hamper inside the room				
2.5	ABHR inside and outside the room				
2.6	Disinfecting wipes inside and outside the room				
2.7	Set up phone in patient's room for easy communication (mounted white board in room for communication)				
2.8	Minimize supplies/equipment in the room				
2.9	Keep the door closed if safe				
2.10	Set up a table for the patient chart and dedicated nurse to chart outside the room				
2.11	Post Precaution Sign outside room and PPE signage steps for donning and doffing				
3.0 Staffing					
3.1	Dedicated staff to the COVID positive patient for shift				
3.2	Dedicated break relief coverage				
3.3	Hospital scrubs to be provided				
3.4	Ensure staff is trained for caring for COVID positive patient (i.e. PPE, code blue, etc.)				
3.5	Buddy system in place to watch donning and doffing PPE				
3.6	There are staff showers in the hospital that staff can use if needed				
3.7	Separate break rooms for dedicated staff from rest of the unit if possible				
4.0 PPE					
4.1	Gowns and gloves doffed inside the room				
4.2	Mask and facial protection doffed outside the room				

5.0 Food Services					
5.1	Dedicated staff responsible to bring the patients tray into and out of patient room				
5.2	Ensure there is a dedicated area to place dirty trays on the unit for pick up (e.g. top of PPE cart)				
6.0 Allied Health and Physicians					
6.1	To see COVID positive patient last on their work list				
7.0 Housekeeping					
7.1	Infection Control to request enhanced cleaning while patient is admitted on the unit and 1 week post discharge				
7.2	IPAC to review with EVS supervisor to ensure best practices				
8.0 Discharge					
8.1	Terminal clean and RD clean upon discharge				
8.2	Connect with COVID unit nursing discharge planning teams to discuss the process				

While scoring is not essential it may illuminate the amount of work required.

Total "Yes"		Total "Partial"		Total "No"	
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We do recommend reviewing all comments and cataloguing items that require action and prioritizing next steps based on urgency or need for remediation.

Items Recommended for Immediate Action

Other Action Recommended

Additional Comments