

September 2014 Updated Statement

Clean Bed Protocol

- Any **CLEAN, made-up bed** in the hallway, that is being moved to the **Equipment Depot (EQD) or any destination off the unit,** (this includes going to **FMO for repair**) must be cleaned and have a **green “I am Clean” sticker** on the footboard.
- All units are advised to please order these stickers from **Epro # 00100865.** **The unit requesting the move of the bed must be responsible for attaching the green sticker to the bed prior to moving the bed to the hallway or as soon as it is placed in the hallway.** If a sticker is not attached this may result in long delays in the movement of the bed to its new destination. Dirty equipment, including beds, cannot be moved throughout the hospital.
- It should be noted that all unit clerks should have a supply of stickers at the work station. In the event that a bed is not labeled, the transport team will request that a sticker be attached to **the footboard before the bed is moved.** **It is therefore imperative that each unit have a supply of the Clinell green stickers.** This is the same sticker that is used on the clean equipment.
- **If an unmade bed is moved to the hallway, and it has not been cleaned, please ensure that housekeeping is advised immediately. Once it has been cleaned a green “I am Clean” sticker must be attached to the footboard.**
- **Thank you for your cooperation.**