

VCH Infection Prevention and Control Assessment Tool COMMUNITY & AMBULATORY CARE SETTINGS

This document is intended to assess Vancouver Coastal Health owned and operated Ambulatory and Community based healthcare settings and provide opportunities for programs to implement infection prevention and control best practices and quality improvement projects aimed at improving safety for clients, families and visitors who receive care within these settings.

Name of Site		Date of Assessment	
Infection Control Practitioner			
Other Participant(s) + Role(s)			

Please complete in partnership with the Manager or Manager Designate.

	Program Elements	Status				Comments <i>Required for "Partial" and "No" selections</i>
1.0	Policies and Procedures	Yes	Partial	No	N/A	
1.1	Staff and volunteers are aware of where to access Infection Prevention and Control policies and procedures.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1.2	There is a process in place for monitoring mandatory IPAC modules in Learning Hub.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1.3	There is a process in place for sites to disseminate important infection prevention and control information to frontline staff (e.g., staff meetings; safety huddles; newsletters).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.0	Risk Assessment and Response Process	Yes	Partial	No	N/A	

2.1	There is a screening process in place to identify clients with transmissible infections (e.g., signage, client self-reporting, Point of Care Risk Assessment (PCRA), electronic Risk Screening tools).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.2	There is a process in place to physically separate clients exhibiting signs and symptoms of a transmissible illness on arrival.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.0	Hallways/Public Spaces/Waiting Rooms		Yes	Partial	No	N/A
3.1	Hand hygiene products are available throughout the facility. Check placement and/or availability of Alcohol-Based Hand Rub (ABHR).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.2	Signage is available to support hand hygiene.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.3	Medical masks are available to provide to clients.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.4	Signage, tissues, and waste receptacles are available to support respiratory hygiene.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.5	No evidence of clutter in common areas.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.6	Cleaning and disinfectant wipes are available.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.7	Horizontal surfaces are non-porous, intact and can withstand frequent cleaning and disinfection.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.8	Furnishings are in good repair.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.9	Furnishings are comprised of materials that can withstand frequent cleaning and disinfection.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.10	Client pamphlets are inspected routinely and discarded when they are worn, torn or soiled.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.11	Shared reading materials are removed during outbreaks or cluster events.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.12	Display boards are wipe-able and can be cleaned and disinfected using approved cleaner/disinfectant.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.13	If signage is posted for ≥ 30 days, it should be laminated, placed in plastic sleeves, or printed on wipe-able material.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.0	Care Team Work Station		Yes	Partial	No	N/A

4.1	There is alcohol-based hand rub (ABHR).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.2	VCH approved hand lotion is available for staff use.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.3	Cleaning and disinfecting wipes are available within the space.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.4	There is a process in place for routine cleaning and disinfection of workstations (e.g., desktops, keyboards, phones, charts).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.5	Food is not consumed in clinical spaces.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.6	Beverages are permitted in clinical spaces but must be covered and labelled.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.7	Horizontal surfaces are non-porous, intact and can withstand frequent cleaning and disinfection.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.8	Furnishings are in good repair.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.9	Furnishings are comprised of materials that can withstand frequent cleaning and disinfection.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.10	If signage is posted for ≥ 30 days, it should be laminated, placed in plastic sleeves, or printed on wipe-able material.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.0	Medication Preparation and Storage (Does Not Include PH Managed Vaccine Fridges)	Yes	Partial	No	N/A	
5.1	Medications are stored in areas where access is secured and not accessible to non-authorized persons.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.2	There is a dedicated hand hygiene sink with wall mounted soap and paper towel dispenser available within the dedicated medication preparation room.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.3	There is alcohol-based hand rub available in the medication preparation area.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.	The medication preparation area is decluttered.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.5	Medication preparation areas are cleaned and disinfected prior to preparing medications.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.6	Food/lab specimens are not prepared or stored in the medication preparation area.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.7	All medication preparation supplies (e.g., syringes, needles, alcohol swabs, medication dispensing cups) greater than one-day's use should be stored in a cupboard or cabinet with closed doors.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.8	Puncture, spill and tamper resistant sharps containers are available at the point of use for medication preparation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.9	Sterile solutions are dated and discarded according to manufacturer's instructions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

5.11	Exterior surfaces of the medication fridge are cleaned and disinfected daily.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.12	Appropriate waste receptacles are available in the medication preparation area.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.13	Food and drink are not consumed in medication preparation areas.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.14	Doors to dedicated medication room are to be kept shut except for entry/exit.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.15	Coolers for vaccine transport are cleaned and disinfected before and after use and when visibly soiled.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.0	Clean Supply Room	Yes	Partial	No	N/A	
6.1	There is ABHR mounted at the entrance to the clean supply room.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.2	The room has a de-cluttered orderly appearance.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.3	There is a process for cleaning and disinfecting the clean supply room on a quarterly basis (including shelving and all supply bins).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.4	There is a process to document the quarterly cleaning and disinfection of the clean supply room.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.5	There is adequate shelving/storage available for clean and sterile supplies.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.6	Items are decanted from corrugated cardboard into washable/wipe-able containers.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.7	Supplies and equipment packaging are intact and clean.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.8	Supplies are rotated regularly to ensure items are used prior to their expiry date.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.9	Clean and sterile supplies are stored in areas where access is secured and not accessible to non-authorized persons.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.10	Soiled/used items are not stored in the clean supply room.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.11	For sites with limited space there is a clear separation of clean and soiled storage.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.12	Sterile supplies are stored on washable shelving: <ul style="list-style-type: none"> • 25cm (10 inches) from the floor • 45cm (18 inches) from the ceiling • At least 5cm (2 inches) from outside walls 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.13	No client care supplies/items are stored in cupboards under any sinks.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.14	Open rack storage has a solid top to protect supplies from soiling or contamination.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.15	Open rack storage has a solid bottom to protect supplies from soiling or	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

	contamination from the floor.				
6.16	Items are not stored on the top shelf.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.17	If items are stored on the top shelf, they are stored in plastic covered bins.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.18	There is no evidence of excessive dust, dampness (mould) or infestation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.19	If doors are present, they are to be kept shut except for entry/exit.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.0	Soiled Utility Room	Yes	Partial	No	N/A
7.1	There is a dedicated hand hygiene sink with wall mounted soap and paper towel dispensers.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.2	There is ABHR mounted at the soiled utility room exit.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.3	There is PPE available and easily accessible for staff.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.4	There is a dedicated utility sink.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.5	There is a process for cleaning and disinfecting the soiled utility room.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.6	There is a dirty to clean workflow with clear separation between soiled and clean items.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.7	Equipment that has been cleaned and disinfected is labelled as "Clean" (e.g., sticker, signage) and placed in designated area.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.8	The room has a de-cluttered and orderly appearance.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.9	There are labelled containers for general, biomedical and anatomical waste and other categories of waste if appropriate (e.g., cytotoxic, recyclable, radioactive).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.10	There is an adequately sized garbage container.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.11	No client care supplies/items are stored in cupboards under any sinks.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.12	Contaminated semi-critical and critical medical devices are pre-cleaned at point of use according to VCH policy.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.13	There is a covered, leak-proof container for the purpose of containment and transportation of used, re-usable medical devices that are to be decontaminated and reprocessed in a centralized or off-site location.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.14	There are no personal care items, staff belongings, sterile supplies for client use, personal patient items or items stored on the floor.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.15	Doors are to be kept shut except for entry/exit.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8.0	Environmental Services Space	Yes	Partial	No	N/A	
8.1	Disinfectants are Health Canada approved with a DIN number.					
8.2	Disinfectants are clearly labelled and are used according to manufacturer's instructions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8.3	EVS is provided with an adequate supply of tools (e.g., microfiber cloths, mop heads etc.) in good repair.					
8.4	Staff working in the facility are satisfied with the quality environmental services being provided.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.0	Treatment/Exam/Interview Rooms	Yes	Partial	No	N/A	
9.1	There is a dedicated hand hygiene sink with wall mounted soap and paper towel dispensers in each treatment/exam.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.2	There is alcohol-based hand rub installed at the entry to every treatment/exam/interview room.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.3	There is alcohol-based hand rub available at point of care in each treatment/exam/interview room.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.4	There are VCH approved cleaning and disinfecting wipes available in each treatment/exam/interview room.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.5	In facilities that have multi-bed treatment/exam/interview spaces, there shall be at least 2m of space between clients.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.6	If privacy curtains are present, there is a process to launder the curtains when visibly soiled and on a quarterly basis.					
9.7	Rooms have a de-cluttered and orderly appearance with minimal supplies (e.g., no stockpiling).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.8	Furniture within treatment/exam/interview spaces (e.g., tables, chairs, desks) is in good repair.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.9	Clinical equipment (e.g., bladder scanner, BP pressure machine, otoscopes) is cleaned and disinfected after use with each client.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.10	Medical gels are used in accordance with the VCH Policy.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.11	Electronic workstations within the treatment/exam/interview space are cleaned and disinfected according to VCH policy.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.12	Puncture, spill and tamper resistant sharps container is available at the point of care.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.13	Personal protective equipment (PPE) is available and accessible at point-of care.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

9.14	PPE may be stored in cupboards with doors closed, in appropriate carts specific for PPE or in pre-made kits for home health visitation or outreach.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.15	PPE is discarded properly in waste receptacles or laundry hampers (as applicable).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.16	Waste receptacles and/or laundry hampers should be available for exam/treatment/interview space.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.17	PPE is doffed inside the exam/treatment/interview space when greater than 2m from the client.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.20	Supplies are not stored under or on counters adjacent to sinks.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.21	Supplies have been decanted from corrugated cardboard boxes.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.22	Supplies are placed into washable/wipe-able containers and stored behind closed doors/drawers.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.23	Equipment that is dedicated to a client (e.g., blood pressure cuff for a home care client) is cleaned and disinfected upon return to health unit.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.24	Personal care items (e.g., creams, razors, wound care supplies) are dedicated and labeled for specific client use.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10.0	Therapeutic, Recreational and Educational Toy/Device Management	Yes	Partial	No	N/A	
10.1	There is alcohol-based hand rub available for use.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10.2	There are VCH approved cleaning and disinfecting wipes available.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10.3	There are processes in place for routine cleaning and disinfection of items.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10.4	There are defined roles and responsibilities for cleaning and disinfection of items.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10.5	There is appropriate training of staff to properly clean and disinfect items.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10.6	Items are cleaned and disinfected following VCH Policy:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10.7	Items provided to a client on Additional Precautions that cannot be cleaned (e.g., books, craft supplies) must go home with the client or be discarded.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10.8	A clean hands approach is used for clinical items that cannot be cleaned and disinfected (e.g., books, playing cards).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10.9	Clinical items that cannot be cleaned and disinfected are discarded when visibly soiled.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

11.0 Laundry Room/Alcove (Residential Programs)		Yes	Partial	No	N/A	
11.1	There is alcohol-based hand rub available for use.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.2	There are VCH approved cleaning and disinfecting wipes available.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.3	The laundry room has a clean and orderly appearance.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.4	There is a process in place for safe transport of client clothing to and from laundry room.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.7	Designate each load for one client's personal items only.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.12	Clean and disinfect the exterior surfaces of the washer and dryer following each use.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.0 Harm Reduction Supplies and Overdose Prevention Rooms		Yes	Partial	No	N/A	
12.1	There is alcohol-based hand rub available for use.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.2	There are VCH approved cleaning and disinfecting wipes available.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.3	Horizontal surfaces are cleaned and disinfected daily.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.4	Harm reduction supplies are stored in plastic, wipeable bins.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.5	Bins containing harm reduction supplies are cleaned and disinfected on a quarterly basis.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.6	There is a dedicated hand hygiene sink with wall mounted soap and paper towel dispenser available (OP room only).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.7	Puncture, spill and tamper resistant sharps containers is available at the point of use for medication preparation (OP room only).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13.0 Lab Alcove		Yes	Partial	No	N/A	
	There is a dedicated hand hygiene sink with wall mounted soap and paper towel dispenser.					
13.1	There is alcohol-based hand rub available for use.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13.2	There are VCH approved cleaning and disinfecting wipes available.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13.3	There is access to a utility sink or there is an alternative process in place for disposing of blood and body fluids (e.g. biohazard bin).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13.4	Laboratory supplies are stored in drawers or behind closed doors.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Laboratory supplies that are decanted into plastic storage bins, must have a routine quarterly cleaning and disinfection schedule.					
13.5	If a specimen fridge is present, it is only used for storage of human specimens.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13.6	The exterior surfaces of the specimen fridge are cleaned and disinfected daily	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

	and/or if visibly soiled.				
13.7	The centrifuge is cleaned and disinfected as per manufacturer's instructions for use (MIFU). Exterior surfaces are cleaned and disinfected daily and/or if visibly soiled.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14.0	Life Skills (Program Kitchens for Client Education)	Yes	Partial	No	N/A
14.1	There is alcohol-based hand rub available.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14.2	There is VCH approved cleaning and disinfecting wipes available.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14.3	There is a process in place for routine daily clean of high touch surfaces, horizontal surfaces and visibly soiled areas.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14.4	Where food handling occurs, applicable standards for food safety are followed to prevent foodborne illness.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Total "Yes"

Total "Partial"

Total "No"

Immediate Action Required (within the next 1-2 months)		
Actions	Responsible Individual(s)	Deadline

Other Areas to Revisit (within the next 3-6 months)		
Actions	Responsible Individual(s)	Deadline

Additional Comments		

