

## Site/Unit/Program Specific Guideline: Low-Level Cleaning and Disinfection of Non-Critical Medical Devices & Equipment

Date Developed:

Date Reviewed:

Site/Unit/Program Name:

### Roles Responsible to Clean and Disinfect Non-Critical Equipment (Select all that apply):

- ☐ Nursing ☐ Physician ☐ Allied Health (OT/PT) ☐ Health Care Aid  
☐ Equipment Depot Staff  
☐ Other (please specify additional roles):

### Pre-checked boxes are mandatory

#### Cleaning and Disinfection Frequency:

- ☒ After every patient use  
☒ When visible soil present  
☐ Dedicated to a specific patient/resident/client
  - Cleaned between uses
  - Cleaned and disinfected once it is no longer required by the patient/resident/client☐ Identify any site/unit/program specific routine cleaning schedules as needed:

#### Cleaning and Disinfection Products (Select all that apply):

- ☐ [Accel INTERVention](#)  
☐ [Ultra Swipes](#)  
☐ [Accel Rescue](#)  
☐ Other (specify product and include link to safety data sheet):

Comments:

#### Personal Protective Equipment (PPE):

- ☐ Staff use a [Point-of-Care Risk Assessment](#) (PCRA) to determine required PPE  
☐ Gown  
☐ Gloves  
☐ Medical Mask  
☐ Eye Protection (e.g. face shields, safety glasses, safety goggles)

#### PPE Storage Location:

- ☐ Point-of-Care (e.g. PPE carts; wall mounted; patient/resident/client rooms)  
☐ Soiled Utility Room  
☐ Other (specify where staff can access PPE):

### Handling of Soiled Equipment:

#### Transportation of Soiled Equipment:

- ☒ Staff perform hand hygiene and don appropriate PPE as per PCRA when handling soiled equipment  
☐ Immediate movement of equipment to designated soiled utility space  
☐ Puncture resistant rigid containers  
☐ Fluid impervious bins/bags/containers  
☐ Other (please specify):

#### Identification of Soiled Items:

- ☐ "I Need to Be Cleaned" indicator tags (ePro: 00122675)

- ☐ Site specific laminated labels identifying items as “soiled”
- ☐ Wall mounted laminated posters, signage or decals identifying “soiled” storage areas
- ☐ Transportation bins labelled as “soiled”

Comments:

#### **Designated Areas for Cleaning and Disinfection:**

- ☐ Device(s) are cleaned and disinfected immediately after use at point-of-Care
- ☐ Items moved to soiled utility or designated service room if risk of contamination to surrounding patient care area (specify location):
  
- ☐ Staff have portable cleaning/disinfecting supplies, labelled storage bins for soiled and clean equipment and accessible PPE to reprocess items when off-site (specify process):
  
- ☐ Soiled items are transported from client home to work site for reprocessing (specify process and location(s) for cleaning and disinfection):

#### **Cleaning and Disinfecting Equipment:**

##### **Prior to cleaning:**

- ☒ Perform hand hygiene, don appropriate PPE as per PCRA
- ☒ Equipment is inspected for damage (e.g. chipped, cracked, exposed electrical), functionality, missing parts
- ☒ Damaged equipment is removed from service and sent for repair or is discarded
- ☒ Follow [2-step process to clean and disinfect](#) the item according to the [Master Equipment Cleaning Manual](#)
- ☒ Allow equipment to air dry according to manufacturer recommended wet contact time

Comments:

#### **Handling and Storage of Clean Equipment:**

- ☒ Always perform hand hygiene prior to handling clean equipment
- ☐ Clean equipment is identified using “I Am Clean” indicator tags (ePro: 14111500)
- ☐ Clean equipment is identified using site specific laminated labels identifying the item as “clean”
- ☐ Clean equipment is identified using wall mounted laminated posters or decals identifying “clean equipment” storage areas
- ☐ Specify space(s) where clean equipment is stored:
  
- ☐ Clean equipment is immediately moved to designated clean storage area(s)
- ☐ Clean equipment is stored in lidded, puncture proof, fluid impervious bins/containers

Comments:

#### **Education and Awareness:**

- ☐ Staff are oriented to site/unit/program specific cleaning and disinfection protocols
- ☐ The site/unit/program specific guideline and associated resources are stored in a manner that is accessible to staff (e.g. unit binder; electronic team site etc.)
- ☐ Other:

Comments: