

Site/Program Specific Guideline: Care and Management of Specialized Care Equipment

Date Developed:	Date Last Reviewed:	
Unit/Program Name:		
Name of Device:	Manufacturer:	Date Purchased:
Vendor Representative Name and Contact Information:		Manufacturer's Instructions for Use (please add electronic link):
Multidisciplinary Teams Consulted Prior to Equipment Purchase (check all that apply): <ul style="list-style-type: none"> <input type="checkbox"/> Site Leadership (e.g. Manager; Director) <input type="checkbox"/> Biomedical Engineering <input type="checkbox"/> Procurement and Supply <input type="checkbox"/> Infection Prevention and Control <input type="checkbox"/> Information Technology <input type="checkbox"/> Frontline Staff <input type="checkbox"/> Other: 		
Equipment Specific Instructions:		
Roles Responsible to Clean and Disinfect Non-Critical Equipment (Select all that apply): <ul style="list-style-type: none"> <input type="checkbox"/> Nursing <input type="checkbox"/> Physician <input type="checkbox"/> Allied Health (OT/PT) <input type="checkbox"/> Health Care Aid <input type="checkbox"/> Other (please specify additional roles): 		
Pre-checked boxes are mandatory		
Cleaning and Disinfection Frequency: <ul style="list-style-type: none"> <input checked="" type="checkbox"/> After every patient use <input checked="" type="checkbox"/> When visible soil present <input type="checkbox"/> Dedicated to a specific patient/resident/client <ul style="list-style-type: none"> • Cleaned between uses • Cleaned and disinfected once it is no longer required by the patient/resident/client <input type="checkbox"/> Identify if there is a routine cleaning and disinfection schedule associated with the device: 		
Cleaning and Disinfection Products (Select all that apply): <ul style="list-style-type: none"> <input type="checkbox"/> Accel INTERvention <input type="checkbox"/> Ultra Swipes <input type="checkbox"/> Accel Rescue <input type="checkbox"/> Other (specify product and include link to safety data sheet): 		
Comments:		
Personal Protective Equipment (PPE): <ul style="list-style-type: none"> <input type="checkbox"/> Staff use a Point-of-Care Risk Assessment (PCRA) to determine required PPE <input type="checkbox"/> Gown <input type="checkbox"/> Gloves <input type="checkbox"/> Medical Mask 		PPE Storage Location: <ul style="list-style-type: none"> <input type="checkbox"/> Point-of-Care (e.g. PPE carts; wall mounted; patient/resident/client rooms) <input type="checkbox"/> Soiled Utility Room <input type="checkbox"/> Other (specify where staff can access PPE):

Eye Protection (e.g. face shields, safety glasses, safety goggles)

Handling Soiled Device:

Transportation of Soiled Device:

- Staff perform hand hygiene and don appropriate PPE as per PCRA when handling soiled device
- Device is not transported, it is immediately cleaned and disinfected at point-of-care
- Device is transported in enclosed puncture resistant, fluid impervious rigid containers, bins, containers or bags
- Other (please specify):

Identification of Soiled Device:

- Device is not labelled as it is cleaned and disinfected immediately after use at point-of-care
- “I Need to Be Cleaned” indicator tags (ePro: 00122675)
- Wall mounted laminated posters, signage or decals identifying “soiled” storage areas
- Transportation bins labelled as “soiled”

Comments:

Designated Area for Cleaning and Disinfection:

- Device is immediately cleaned and disinfected after use at point-of-care
- Device is moved to soiled utility or designated service room if risk of contamination to surrounding patient care area (specify location):
- Staff have portable cleaning/disinfecting supplies, labelled storage bins for soiled and clean equipment and accessible PPE to reprocess items when off-site (specify process):
- Soiled items are transported from client home to work site for reprocessing (specify process and location(s) for cleaning and disinfection):

Cleaning and Disinfecting Equipment:

Prior to cleaning:

- Perform hand hygiene, don appropriate PPE as per PCRA
- Equipment is inspected for damage (e.g. chipped, cracked, exposed electrical), functionality, missing parts
- Damaged equipment is removed from service and sent for repair or is discarded

Disassembly/Reassembly:

- Device does not need to be disassembled for cleaning and disinfection
- Device has multiple pieces and must be disassembled prior to cleaning and disinfection
- Refer to Manufacturer’s instructions for use for instructions to disassemble prior to cleaning and disinfection and how to reassemble device after cleaning and disinfection is complete
- Consider adding photographs to support disassembly and reassembly of device.

Cleaning and disinfection:

- Clean and disinfect device as per manufacturer’s instructions for use

Comments:

Handling and Storage of Clean Device:

- Always perform hand hygiene prior to handling clean equipment
- Device is labelled as “Clean” using unit specific process (e.g. “I Am Clean” indicator tag, laminated label etc).
- Specify space where clean device is stored:

Education and Awareness:

- Staff are oriented to device specific cleaning and disinfection protocols
- The device specific guideline and associated resources are stored in a manner that is accessible to staff (e.g. unit binder, electronic team site etc.)
- Other:

Comments: