

## VCH Infection Prevention and Control Assessment Tool LONG TERM CARE & ASSISTED LIVING SETTINGS

This document is intended to assess Vancouver Coastal Health owned, operated and contracted Long-Term Care Homes. The intent of this document is to provide opportunities for sites to implement infection prevention and control best practices and quality improvement projects aimed at improving safety for residents, families and visitors who receive care within these settings.

|                                              |  |                                       |  |
|----------------------------------------------|--|---------------------------------------|--|
| <b>Name of Site</b>                          |  | <b>Date of Audit</b>                  |  |
| <b>Name of Unit/Floor</b><br>(if applicable) |  | <b>ICP Auditing</b>                   |  |
| <b>Representative Name(s) + Role(s)</b>      |  | <b>Other Participant(s) + Role(s)</b> |  |

**Please complete in partnership with the Resident Care Coordinator/Area Manager.**

|     | Element                                                                                                                                                                            | Status                   |                          |                          |                          | Comments<br><i>Required for “Partial” and “No” selections</i> |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|---------------------------------------------------------------|
|     |                                                                                                                                                                                    | Yes                      | Partial                  | No                       | N/A                      |                                                               |
| 1.0 | Policies, Procedures and Education                                                                                                                                                 |                          |                          |                          |                          |                                                               |
| 1.1 | Staff and volunteers are aware of where to access Infection Prevention and Control policies and procedures                                                                         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                                                               |
| 1.2 | There is a process in place for monitoring mandatory IPAC modules on Learning Hub.                                                                                                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                                                               |
| 1.3 | There is a process in place for sites to disseminate important infection prevention and control information to frontline staff (i.e. staff meetings, safety huddles, newsletters). | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                                                               |
| 1.4 | There is a process in place to engage Infection, Prevention and Control when renovation or construction activities are being considered for the site.                              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                                                               |
| 2.0 | Hallways, Public Spaces and Common Areas                                                                                                                                           |                          |                          |                          |                          |                                                               |
| 2.1 | Alcohol-based hand rub (ABHR) is mounted at all entrances, exits, stairwells and elevators with unobstructed access for ease of use.                                               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                                                               |
| 2.2 | Cleaning/disinfectant wipes are wall mounted at point of use with caps closed.                                                                                                     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                                                               |

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| 2.3        | There is a process in place to prompt all individuals to perform hand hygiene upon entry to the care home at critical control points and (i.e. signage)                                                                                                                                                                                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 2.4        | There is a process in place to alert all visitors, volunteers, contractors not to visit if they have symptoms of a communicable disease (i.e. signage).                                                                                                                                                                                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 2.5        | Staff are aware not to attend work if they have symptoms of a communicable disease and there is a process in place for staff to report absence due to illness.                                                                                                                                                                                      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 2.6        | Corridors, horizontal surfaces and windowsills, are free of clutter.                                                                                                                                                                                                                                                                                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 2.7        | Environmental surfaces should be smooth, non-porous, sealed and withstand frequent cleaning and disinfection with hospital grade cleaners/disinfectants.                                                                                                                                                                                            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 2.8        | Furnishings are in good repair and there is a process in place to repair and/or replaced when damaged.                                                                                                                                                                                                                                              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 2.9        | Furnishings are comprised of materials that can withstand frequent cleaning and disinfection.                                                                                                                                                                                                                                                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 2.10       | There is a process in place to consult with infection prevention and control, environmental services and occupational health and safety prior to purchasing new equipment or furniture.                                                                                                                                                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| <b>3.0</b> | <b>Nursing Station</b>                                                                                                                                                                                                                                                                                                                              |                          |                          |                          |                          |  |
| 3.1        | There is alcohol-based hand rub (ABHR) at the nursing station.                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 3.2        | Hand lotion is available for staff use.                                                                                                                                                                                                                                                                                                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 3.3        | Cleaning and disinfecting wipes are available at the nursing station with caps closed.                                                                                                                                                                                                                                                              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 3.4        | White magnetic boards and/or rubber boards only (no corkboards).                                                                                                                                                                                                                                                                                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 3.5        | The nursing station has an un-cluttered orderly appearance.                                                                                                                                                                                                                                                                                         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 3.6        | Work stations are cleaned daily by end-users following workstation cleaning and disinfection guidelines:<br><a href="#">IPAC Best Practices Guideline: Cleaning and disinfection of Electronic Information Technology (IT) Equipment</a><br><a href="#">How to Clean and Disinfect a Workstation on Wheels (WOW)/Medication Delivery Cart (MDC)</a> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 3.7        | Food and beverages are not consumed in clinical areas (personal water bottles are allowed but must be labelled, have a lid and are stored safely).                                                                                                                                                                                                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 3.8        | Nursing station furniture is in good repair and there is process in place to repair and/or replace when damaged.                                                                                                                                                                                                                                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 3.9        | Furnishings are comprised of materials that can withstand frequent cleaning and disinfection.                                                                                                                                                                                                                                                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| <b>4.0</b> | <b>Medication Preparations Areas</b>                                                                                                                                                                                                                                                                                                                |                          |                          |                          |                          |  |

|        |                                                                                                                                                                                                                                                       |                          |                          |                          |                          |  |
|--------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--|
| 4.1    | There is alcohol based hand rub available in the medication preparation area.                                                                                                                                                                         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 4.2    | There is a dedicated hand hygiene sink with wall mounted soap and paper towel dispenser available within the dedicated medication preparation room.                                                                                                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 4.3    | Food, medications or other clinical supplies are not stored under any sink.                                                                                                                                                                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 4.4    | Hand hygiene is performed prior to preparing medication.                                                                                                                                                                                              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 4.5    | Medication and preparation supplies are not stored within the splash zone of the hand hygiene sink and/or there is a barrier in place to prevent contamination.                                                                                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 4.6    | Cleaning and disinfecting wipes are wall mounted, available at point of use with caps closed.                                                                                                                                                         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 4.7    | The medication preparation area has an un-cluttered orderly appearance.                                                                                                                                                                               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 4.8    | Horizontal surfaces are smooth, non-porous, sealed and can withstand frequent cleaning and disinfection.                                                                                                                                              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 4.9    | Medication preparation surfaces and high touch areas are cleaned and disinfected at the start of shift, prior to medication preparation and/or if visibly soiled.                                                                                     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 4.10   | Interior surfaces of medication carts are cleaned and disinfected on a routine monthly schedule and/or if visibly soiled.                                                                                                                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 4.11   | There is a routine schedule including defined roles and responsibilities for routine cleaning and disinfection of medication preparation areas, medication carts, dedicated laboratory specimen refrigerators and dedicated medication refrigerators. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 4.12   | Food and/or lab specimens are not prepared or stored in the medication preparation areas.                                                                                                                                                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 4.13   | Medications are stored in areas where access is secured and not accessible to unauthorized personnel.                                                                                                                                                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 4.14   | Doors to medication preparation rooms remain closed except for entry and exit.                                                                                                                                                                        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 4.15   | Medication dispensing/preparation supplies (syringes, needles, alcohol swabs, dispensing cups) are stored in a closed cupboard, cabinet or drawer.                                                                                                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 4.16   | Medication carts are not overstocked.                                                                                                                                                                                                                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 4.17   | Puncture, spill and tamper resistant sharps containers are available at the point of use for medication preparation.                                                                                                                                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 4.18   | The sharps container is not more than 2/3 full.                                                                                                                                                                                                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 4.19   | Sterile solutions are dated and discarded according to manufacturer's instructions.                                                                                                                                                                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 4.20   | If multi-dose vials (excluding vaccines) are used:                                                                                                                                                                                                    |                          |                          |                          |                          |  |
| 4.20.1 | <ul style="list-style-type: none"> <li>They are single-resident use</li> </ul>                                                                                                                                                                        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |

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| 4.20.2     | <ul style="list-style-type: none"> <li>Hand hygiene and aseptic technique are followed prior to access</li> </ul>                                                                                                                               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 4.20.3     | <ul style="list-style-type: none"> <li>There is a separate sterile, single-use needle and syringe used for each re-entry</li> </ul>                                                                                                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 4.20.4     | <ul style="list-style-type: none"> <li>Manufacturer's instructions for use/disposal are followed; multi-dose vials are dated when opened and discarded within 28 days of opening or sooner if sterility is questioned or compromised</li> </ul> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 4.21       | There is a dedicated medication refrigerator, which is clean and free of frost build-up.                                                                                                                                                        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 4.22       | There is a posted cleaning schedule for the medication refrigerator.                                                                                                                                                                            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 4.23       | Interior surfaces of the medication refrigerator are cleaned and disinfected monthly and/or when visibly soiled.                                                                                                                                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 4.24       | There is a dedicated refrigerator for laboratory samples, which is clean and free of frost build-up.                                                                                                                                            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 4.25       | Food and/or beverages are not consumed in medication preparation areas.                                                                                                                                                                         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 4.26       | Food sources used to prepare medications are single use (e.g. applesauce, fruit lax).                                                                                                                                                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 4.27       | Disposable supplies for administering medications (e.g. plastic spoons, straws) are individually wrapped and are stored in a closed cupboard, drawer or cabinet.                                                                                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| <b>5.0</b> | <b>Clean Utility Room</b>                                                                                                                                                                                                                       |                          |                          |                          |                          |  |
| 5.1        | There is ABHR sanitizer mounted at the entrance to the clean supply room.                                                                                                                                                                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 5.2        | Hand hygiene is performed prior to accessing clean or sterile supplies.                                                                                                                                                                         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 5.3        | The room has an un-cluttered orderly appearance.                                                                                                                                                                                                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 5.4        | There is adequate shelving/storage available for clean and sterile supplies.                                                                                                                                                                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 5.5        | There is adequate storage for personal protective equipment (PPE).                                                                                                                                                                              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 5.6        | Items are decanted from corrugated cardboard into washable/wipeable containers. Corrugated cardboard is removed from the room.                                                                                                                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 5.7        | Clean and sterile supplies are stored in areas where access is secured and not accessible to un-authorized personnel.                                                                                                                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 5.8        | No soiled/contaminated items or equipment is stored in the clean utility room.                                                                                                                                                                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 5.9        | Sterile supplies are stored on washable shelving systems: <ul style="list-style-type: none"> <li>25cm (10 inches) from the floor</li> <li>45cm (18 inches) from the ceiling</li> <li>At least 5cm (2 inches) from outside walls</li> </ul>      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 5.10       | No items are stored in cupboards under any sinks or within the splash zone of the sink.                                                                                                                                                         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |

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| 5.11       | Open rack storage has a solid top and bottom shelf to protect supplies from soiling or contamination from dust and debris.                                                                                               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 5.12       | Items should not be stored on the top shelf. If items are stored on the top shelf, they should be stored in plastic covered bins.                                                                                        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 5.13       | Supply packaging is intact and clean.                                                                                                                                                                                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 5.14       | Supplies are rotated regularly to ensure items are used prior to their expiry date.                                                                                                                                      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 5.15       | Doors are to be kept shut except for entry and exit.                                                                                                                                                                     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| <b>6.0</b> | <b>Soiled Utility Room</b>                                                                                                                                                                                               |                          |                          |                          |                          |  |
| 6.1        | There is a dedicated hand hygiene sink with wall mounted soap and paper towel dispensers.                                                                                                                                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 6.2        | There is ABHR mounted at the exit to the soiled utility room.                                                                                                                                                            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 6.3        | Personal protective equipment is available, properly stored and easily accessible to staff.                                                                                                                              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 6.4        | There is a dedicated utility sink.                                                                                                                                                                                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 6.5        | No items are stored in cupboards under any sinks.                                                                                                                                                                        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 6.6        | The room is un-cluttered and has orderly appearance.                                                                                                                                                                     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 6.7        | Cleaning and disinfection of the soiled utility room is assigned to designated staff (i.e. EVS or other) and occurs on a routine schedule.                                                                               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 6.8        | There are labelled containers for general, biomedical and anatomical waste and other categories of waste if appropriate (e.g., cytotoxic, recyclable, radioactive).                                                      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
|            |                                                                                                                                                                                                                          |                          |                          |                          |                          |  |
| 6.9        | <b>Hoppers are used in the home (if no skip to 6.10)</b>                                                                                                                                                                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 6.9.1      | There is a plan in place to replace the hopper with a macerator or washer-disinfector to promote best practice.                                                                                                          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 6.9.2      | The hopper has a splash guard installed.                                                                                                                                                                                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 6.9.3      | The spray wand has been disconnected and cannot be used.                                                                                                                                                                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 6.9.4      | Staff wear appropriate PPE when disposing of human waste (i.e. bed pans, urinals, soiled linens).                                                                                                                        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 6.9.5      | Staff follow an established process for the removal, containment and disposal of solid body waste from linens at point of care.                                                                                          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 6.9.6      | In the absence of a macerator/washer-disinfector there is a safe and appropriate process for cleaning and disinfecting bedpans/urinals between each resident use.<br>Process in absence of macerator/washer-disinfector: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |

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|        |                                                                                                                                                                                                                              |                          |                          |                          |                          |  |
| 6.10   | <b>Macerator/Washer-Disinfector is used in the home (if no skip to 6.9 or provide comment).</b>                                                                                                                              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 6.10.1 | There is a regular preventative maintenance schedule for the macerator/washer-disinfector.                                                                                                                                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 6.10.2 | There are defined and delegated roles and responsibilities to monitor/manage the detergent/rinse aid for the macerator/washer-disinfector.                                                                                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 6.10.3 | The macerator/washer-disinfector has posted instructions for use.                                                                                                                                                            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 6.10.4 | The macerator/washer-disinfector has detergent and rinse agent available for replacement when empty.                                                                                                                         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 6.10.5 | Staff have access to key to enable access to detergent/rinse agent compartment for the macerator/washer-disinfector.                                                                                                         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 6.10.6 | Multi-use care equipment (i.e. urinals, commode pots, blueware etc.) used in the home is compatible with the washer-disinfector.                                                                                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
|        |                                                                                                                                                                                                                              |                          |                          |                          |                          |  |
| 6.11   | Staff are aware that used bedpans are transported to the soiled utility room covered.                                                                                                                                        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 6.12   | There is an adequately sized hands free garbage container.                                                                                                                                                                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 6.13   | The room is set up to support an obvious work flow from dirty to clean.                                                                                                                                                      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 6.14   | There is a designated and marked "DIRTY Zone" for placement of soiled equipment.                                                                                                                                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 6.15   | There is a designated and marked "CLEAN Zone" for placing cleaned and disinfected items.                                                                                                                                     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 6.15.1 | There is a process in place for storing and identifying equipment as clean.                                                                                                                                                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 6.16   | There is a labelled, covered, leak-proof container for the purpose of containment and transportation of used, re-usable medical devices that are to be decontaminated and reprocessed in a centralized or off-site location. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 6.17   | Disinfectants are clearly labelled as per WHMIS requirements, are used according to manufacturer's instructions and used and/or discarded by the expiry date.                                                                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 6.18   | Disinfectants and cleaning agents that require dilution are done so according to manufacturers instructions.                                                                                                                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 6.19   | Disinfectants and cleaning agents that have been diluted are discarded according to manufacturers instructions to ensure they remain effective.                                                                              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 6.20   | There are no personal care items, sterile supplies, personal resident items or personal staff items stored in the soiled utility room.                                                                                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |

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| 6.21       | Doors are to be kept shut except for entry and exit.                                                                                                                                          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| <b>7.0</b> | <b>Resident Rooms</b>                                                                                                                                                                         |                          |                          |                          |                          |  |
| 7.1        | There is alcohol based hand rub at the entrance to each resident room.                                                                                                                        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 7.2        | There is alcohol based hand rub available at point of care inside the resident room.                                                                                                          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 7.3        | There is a dedicated hand washing sink with wall mounted soap and paper towel dispenser in each resident room.                                                                                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 7.4        | If a dedicated hand hygiene sink is not present in the resident room, there is a dedicated hand hygiene sink with wall mounted soap and paper towel dispenser within 6m of the resident room. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 7.5        | Personal protective equipment is available, properly stored and easily accessible to staff.                                                                                                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
|            | 1. Gloves                                                                                                                                                                                     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
|            | 2. ABHR                                                                                                                                                                                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
|            | 3. Cleaning and disinfecting wipes                                                                                                                                                            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 7.6        | How do staff safely dispose of their sharps at point of use.<br>Puncture, spill and tamper resistant sharps containers are available at the point of use.                                     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 7.7        | The sharps container is not more than 2/3 full.                                                                                                                                               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 7.8        | There is an adequately sized, hands free waste container inside each resident room.                                                                                                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 7.9        | Waste containers are not overfilled.                                                                                                                                                          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 7.10       | Is soiled laundry contained at the point of care prior to leaving the residents room?                                                                                                         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 7.11       | Call bells, light switches and other pull cords are comprised of material that can be easily cleaned and disinfected (i.e. plastic cord).                                                     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 7.12       | In homes with multi-bed resident rooms, there shall be at least 1.2m of space between residents (CSA Z8000; clause 7.5.2.5).                                                                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 7.13       | The room has an un-cluttered orderly appearance with minimal supplies (e.g., no stockpiling).                                                                                                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 7.14       | Shared resident bathrooms have separated closed spaces (i.e. cupboards, drawers, plastic wipe-able bins) for storage of individual personal hygiene items.                                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 7.15       | Personal care items are not shared (i.e. razors, toothpaste, lotion, nail clippers, combs).                                                                                                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 7.16       | No items are stored in cupboards under sinks or within the splash zone of a sink.                                                                                                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |

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| 7.17       | There is a clear separation between clean and dirty equipment.                                                                                                                                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 7.18       | There is a dedicated, dated and labelled urine measurement container for each resident (if required).                                                                                                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 7.19       | Containers used to measure body fluids are discarded every 24 hours.                                                                                                                                     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 7.20       | If disposable equipment is used, it is single-use.                                                                                                                                                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 7.21       | There is a process in place for routine laundering of privacy curtains (quarterly), if visibly soiled, at discontinuation of AP or upon resident discharge.                                              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 7.22       | Dedicated resident furniture may be comprised of plush fabrics. Recommend cleaning and/or replacement of dedicated resident furniture if stained, worn, ripped, threadbare (discuss with family)         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| <b>8.0</b> | <b>Shared Shower and Tub Room</b>                                                                                                                                                                        |                          |                          |                          |                          |  |
| 8.1        | Alcohol based hand rub is available inside the space at point of care.                                                                                                                                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 8.2        | There is a dedicated hand hygiene sink with wall mounted soap and paper towel dispenser.                                                                                                                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 8.3        | The room has an un-cluttered orderly appearance with minimal supplies (i.e. no stockpiling).                                                                                                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 8.4        | No storage of general supplies, sterile supplies, unused/broken equipment is present within the space.                                                                                                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 8.5        | The room is on a regular cleaning schedule (minimum once daily).                                                                                                                                         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 8.6        | The floor is sealed and has coved corners to prevent water penetration into wall.                                                                                                                        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 8.7        | Flooring material is non-slip.                                                                                                                                                                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 8.8        | The floor is sloped so water flow towards the drain and water is prevented from leaving the shower area and flowing onto the floor or hallway.                                                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 8.9        | Other surfaces including walls, ceilings, shelving and fixtures are made of materials that are smooth, non-porous, non-shedding and easily cleanable.                                                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 8.10       | Shower curtains, walls, etc. are free of mold or mildew.                                                                                                                                                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 8.11       | Shower curtains are changed quarterly and/or if visibly soiled.                                                                                                                                          |                          |                          |                          |                          |  |
| 8.12       | There is sufficient ventilation and exhaust to remove steam and prevent condensation.                                                                                                                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 8.13       | Call bell is fitted with a non-absorbent easily cleanable pull cord.                                                                                                                                     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 8.14       | Personal care items (i.e. soap, shampoo, lotion, razors, mouth care supplies) are dedicated to individual residents and transported back to the resident's bed space in a dedicated cleanable container. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |

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| 8.15       | Multi-use bathing products (i.e. shampoo, body wash) are wall mounted in a non-refillable cartridge type dispensers that prevent product contamination. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 8.16       | There is an adequately sized area (1.5m <sup>2</sup> ) to support donning and doffing of PPE (if required).                                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 8.17       | An appropriately sized hand free waste container is available in the space.                                                                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 8.18       | A laundry hamper is available for soiled linens.                                                                                                        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 8.19       | Additional PPE is appropriately stored, easily accessible and shielded from contamination.                                                              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 8.20       | Shower gear (i.e. waterproof gown/apron, rubber boots) is available and properly stored for drying.                                                     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 8.21       | Shower/tub room is not used for activities unrelated to showering or bathing.                                                                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 8.22       | Linen (i.e. towels, blankets, slings) stored in this space, is outside the spray zone, covered and off the floor.                                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 8.23       | Shower/bathing equipment (i.e. shower chairs, lifts) are cleaned and disinfected after each use.                                                        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 8.24       | Shower/bathing equipment is stored in a clean zone large enough to accommodate all items.                                                               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 8.25       | Shower/bathing equipment is sufficiently distanced from the shower spray zone to prevent contamination.                                                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 8.26       | There is a process in place to clearly label equipment that has been cleaned and disinfected to identify it is safe to use.                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| <b>9.0</b> | <b>Laundry and Linen Management</b>                                                                                                                     |                          |                          |                          |                          |  |
| 9.1        | There are written policies and procedures for the collection, storage, transportation and handling of contaminated/soiled and clean linen.              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 9.2        | There is a written policy/procedure relating to the laundering of personal resident clothing, linen and blankets, if this is completed on the unit.     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 9.3        | Alcohol based hand rub is available at point of care.                                                                                                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 9.4        | There is a dedicated hand hygiene sink with wall mounted soap and paper towel dispenser in the room where contaminated/soiled linens are stored.        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 9.5        | Personal protective equipment is available and easily accessible wherever contaminated/soiled linen is handled.                                         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 9.6        | Appropriate PPE is worn when handling contaminated/soiled linen based on the point of care risk assessment and or posted additional precautions.        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 9.7        | Contaminated/soiled laundry is not sorted in resident care areas.                                                                                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 9.8        | Contaminated/soiled laundry is not rinsed in resident care areas.                                                                                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 9.9        | Spray wands are not used to remove excrement from linen.                                                                                                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |

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| 9.10        | Laundry that is at risk for leakage must be contained in leak-proof bags.                                                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 9.11        | Laundry is handled with minimal agitation and shaking.                                                                                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 9.12        | Heavily contaminated/soiled linen is rolled or folded to contain the heaviest soil in the centre of the bundle.                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 9.13        | Contaminated/soiled linen bags are not overfilled (i.e. linen bags are closed when they are 2/3 full).                                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 9.14        | Filled linen bags are stored in a designated area, which is secure from access by unauthorized personnel (i.e. public and residents). | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 9.15        | Hand hygiene is performed whenever PPE is removed.                                                                                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 9.16        | Separate carts are used for soiled and clean linen.                                                                                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 9.17        | Cart used to transport contaminated/soiled linens are cleaned and disinfected daily with Health Canada approved cleaner/disinfectant. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 9.18        | Linen transported in a cart is moved in such a way that the risk of cross-contamination is minimized.                                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 9.19        | Clean linen is transported in enclosed carts.                                                                                         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 9.20        | Clean linen carts should remain closed except when linen is being accessed by staff.                                                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 9.21        | Staff always perform hand hygiene prior to accessing clean linens.                                                                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 9.22        | There is a process to prevent handling of clean linen by residents, family and visitors.                                              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 9.23        | Only necessary supplies of clean linen are taken into resident rooms and placed on resident furnishings.                              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 9.24        | Clean linen carts are dedicated for clean linens only.                                                                                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 9.25        | Linen carts are stocked with adequate supply to meet user needs until next scheduled delivery.                                        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| <b>10.0</b> | <b>Waste Management</b>                                                                                                               |                          |                          |                          |                          |  |
| 10.1        | There is clear segregation and labelling of different kinds of wastes on the unit.                                                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 10.2        | Staff receive waste management education and mentoring.                                                                               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 10.3        | Staff are monitored to ensure compliance with waste management practices.                                                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 10.4        | There are adequately sized hand free waste containers in appropriate locations (i.e. resident rooms, soiled utility).                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 10.5        | Waste containers are not overfilled (i.e. no greater than 2/3 filled).                                                                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 10.6        | There are clearly defined transport routes for waste (i.e. designated elevators; waste is                                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |

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|             | not transported at the same time as residents).                                                                                                                                                   |                          |                          |                          |                          |  |
| 10.7        | Human waste is not dumped into toilets by care staff.                                                                                                                                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| <b>11.0</b> | <b>Resident Kitchens &amp; Dining Areas</b>                                                                                                                                                       |                          |                          |                          |                          |  |
| <b>11.1</b> | <b>General Practice Considerations</b>                                                                                                                                                            |                          |                          |                          |                          |  |
| 11.1.1      | There is alcohol based hand rub available for staff and resident use at point of use.                                                                                                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 11.1.2      | There is a dedicated hand hygiene sink with wall mounted soap and paper towel dispenser for resident and staff use.                                                                               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 11.1.3      | Staff provide assistance to residents to perform hand hygiene if they are unable to complete independently.                                                                                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 11.1.4      | There is a regular schedule for cleaning and disinfecting tables after each meal service.                                                                                                         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 11.1.5      | In the event of an outbreak, there is a plan in place to minimize close resident contacts through distancing, assigned seating and/or in-room dining.                                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| <b>11.2</b> | <b>Care of Appliances</b>                                                                                                                                                                         |                          |                          |                          |                          |  |
| 11.2.1      | High touch surfaces of small appliances (i.e. toaster oven, microwave, and kettle) are cleaned and disinfected daily by EVS.                                                                      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 11.2.2      | Interior surfaces of the microwave are visibly clean.                                                                                                                                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 11.2.3      | Microwaves are cleaned & disinfected daily and/or if visibly soiled.                                                                                                                              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 11.2.4      | Fridges have posted a monthly interior cleaning and disinfection schedule.                                                                                                                        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 11.2.5      | Fridges are free of ice buildup.                                                                                                                                                                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 11.2.6      | Ice machines have scheduled quarterly preventive maintenance.                                                                                                                                     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 11.2.7      | A preventative maintenance label, including service date is attached by maintenance to the ice machine.                                                                                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 11.2.8      | Scoops are not used for dispensing ice from the main supply.                                                                                                                                      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 11.2.9      | Ice machines without a hands free dispensing system should be replaced.                                                                                                                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 11.2.10     | There is an established aseptic process for staff to remove and distribute ice from machine with an open common storage cabinet. Residents are not allowed to access the ice storage compartment. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 11.2.11     | Animals are restricted from the kitchen/food preparation area.                                                                                                                                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 11.2.12     | There is a plan in place to report pests and infestations.                                                                                                                                        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |

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| <b>11.3</b> | <b>Food Preparation, Storage and Consumption</b>                                                                                                                                                         |                          |                          |                          |                          |  |
| 11.3.1      | Resident food is discarded if sitting at room temperature longer than 2 hours.                                                                                                                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 11.3.2      | Resident's food containers must be cleaned and disinfected with disinfecting wipes and labelled with name and date.                                                                                      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 11.3.3      | Drugs, blood or specimens are not stored in the food refrigerator.                                                                                                                                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 11.3.4      | When ↑HAIs, clusters, or outbreak declared, fridge is immediately emptied & cleaned/disinfected. All food items are discarded.                                                                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| <b>12.0</b> | <b>Equipment and Supplies</b>                                                                                                                                                                            |                          |                          |                          |                          |  |
| <b>12.1</b> | <b>Personal Care Items</b>                                                                                                                                                                               |                          |                          |                          |                          |  |
| 12.1.1      | Hand hygiene is performed prior to handling any clean and/or sterile items (i.e. wound care supplies, linens, lifts).                                                                                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 12.1.2      | Personal care items (i.e. shampoo, soap, lotions) are dedicated to individual residents and are labelled with the residents name.                                                                        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 12.1.3      | There is a process in place to label, clean and store all resident specific personal care items (i.e. in a closed cupboard, drawer, plastic bin with lid) in the resident's bed space when not in use.   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 12.1.4      | Equipment for basic nail care (i.e. nail clippers, emery boards) are single resident use. Equipment is discarded when broken, damaged, worn and/or upon discharge/death.                                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| <b>12.2</b> | <b>Care/Treatment Carts</b>                                                                                                                                                                              |                          |                          |                          |                          |  |
| 12.2.1      | Alcohol based hand rub is available on the care/treatment cart for use as per the 4 moments of hand hygiene.                                                                                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 12.2.2      | There are cleaning/disinfecting wipes available on the care/treatment cart for use at point of care.                                                                                                     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 12.2.3      | There is a process in place for cleaning and disinfection of the care/treatment cart on a routine basis and/or when visibly soiled.                                                                      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 12.2.4      | There are defined roles and responsibilities for cleaning and disinfecting the care/treatment carts.                                                                                                     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 12.2.5      | Care/treatment carts are preferably enclosed (i.e. drawers) to reduce cross contamination of clean supplies as cart is mobilized through the home.                                                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 12.2.6      | The care/treatment carts are not overstocked with supplies.                                                                                                                                              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 12.2.7      | Resident specific personal care items are not stored on the care/treatment cart.                                                                                                                         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 12.2.8      | Soiled items are never placed on the care/treatment cart.                                                                                                                                                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 12.2.9      | Care/treatment carts are not taken into resident rooms. Staff will use a clean hands approach to collect necessary care items from the cart and place them on a clean surface in the resident bed space. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |

|             |                                                                                                                                               |                          |                          |                          |                          |  |
|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--|
| <b>13.3</b> | <b>Wound Care Supplies</b>                                                                                                                    |                          |                          |                          |                          |  |
| 13.3.1      | Wound care supplies are stored in a clean supply room and/or in a dedicated wound care supply cart.                                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 13.3.2      | Larger wound care/supply carts are emptied, cleaned and disinfected quarterly and/or if visibly soiled.                                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 13.3.3      | Wound care supplies are not opened and carried through the home.                                                                              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 13.3.4      | Open supplies and/or supplies in resident rooms on AP are not returned to the clean supply room.                                              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 13.3.5      | Medicated cream, ointments and solutions are dedicated to a single resident and not shared.                                                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 13.3.6      | Care plans taken into resident rooms are placed in wipe-able sleeves.                                                                         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| <b>13.4</b> | <b>Respiratory Equipment</b>                                                                                                                  |                          |                          |                          |                          |  |
| 13.4.1      | Portable suction equipment is cleaned and disinfected after use and stored in a clean and dry environment                                     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 13.4.2      | Suction catheter (i.e. Yankauer, open line suction catheter) is single-use and is not attached to the suction system until it is used.        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 13.4.3      | Disposable suction bottle liners are used and changed between each resident.                                                                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| <b>13.5</b> | <b>Management of Stored Mobile Care Equipment</b>                                                                                             |                          |                          |                          |                          |  |
| 13.5.1      | Alcohol based hand rub is available in the storage area                                                                                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 13.5.2      | Cleaning/disinfecting wipes are available at the point of use for cleaning and disinfecting equipment.                                        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 13.5.3      | Residents who require the use of lifts have their own designated sling.                                                                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 13.3.4      | Slings are dedicated to individual residents and are laundered weekly and/or when visibly soiled.                                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 13.5.5      | Clean equipment storage areas are designated, clearly marked and large enough to accommodate all necessary equipment.                         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 13.5.6      | If clean items are placed in shared spaces, there is a clear separation of soiled and clean items.                                            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 13.5.7      | Storage areas in hallways or corridors are clearly marked as "Clean Storage" area.                                                            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 13.5.8      | Clean equipment is not stored within 1m of a sink, tub, shower or waste container.                                                            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 13.5.9      | There is a process in place to identify that equipment has been cleaned and disinfected and is safe to use (i.e. signage; "I Am Clean" tags). | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| <b>14.0</b> | <b>Environmental Services</b>                                                                                                                 |                          |                          |                          |                          |  |

|      |                                                                                                                                   |                          |                          |                          |                          |  |
|------|-----------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--|
| 14.1 | EVS provides a daily routine clean of the nursing station including high touch surfaces (e.g. keyboards, phones, charts).         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 14.2 | There is a process for cleaning and disinfecting the clean supply room on a quarterly basis (including shelving and supply bins). | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 14.3 | There is a process to document the quarterly cleaning and disinfection of the clean supply room.                                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 14.4 | There are defined roles and responsibilities for cleaning and disinfecting the clean supply room.                                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 14.5 | High touch surfaces are cleaned and disinfected daily and/or when visibly soiled.                                                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 14.6 | High touch surfaces of small appliances (i.e. toaster oven, microwave, kettle) are cleaned and disinfected daily by EVS.          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |

|                    |  |                        |  |                   |  |
|--------------------|--|------------------------|--|-------------------|--|
| <b>Total "Yes"</b> |  | <b>Total "Partial"</b> |  | <b>Total "No"</b> |  |
|--------------------|--|------------------------|--|-------------------|--|

| <b>Immediate Action Required</b> <i>(within the next 1-2 months)</i> |                                  |                 |
|----------------------------------------------------------------------|----------------------------------|-----------------|
| <b>Actions</b>                                                       | <b>Responsible Individual(s)</b> | <b>Deadline</b> |
|                                                                      |                                  |                 |
|                                                                      |                                  |                 |
|                                                                      |                                  |                 |

| <b>Other Areas to Revisit</b> <i>(within the next 3-6 months)</i> |                                  |                 |
|-------------------------------------------------------------------|----------------------------------|-----------------|
| <b>Actions</b>                                                    | <b>Responsible Individual(s)</b> | <b>Deadline</b> |

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|                                     |
|-------------------------------------|
| <b>Additional Comments</b>          |
| Empty space for additional comments |