

PHSA Business Intelligence (BI) Reports – Supply Quantities (By Month) Report

Purpose

Use this report to review monthly hand hygiene supply quantities received over the previous 12 months.

Running the Report

Anyone on a Health Authority (HA) network or VPN can access the report. Follow link to the [Supply Quantities \(By Month\)](#) report.

1. Select Health Authority (VCH)
2. Populate search criteria of item that usage is being sought for
Note - For any fields with a drop down, multiple criteria can be searched. Eg. for the Soap/Handrub Measurement Tool, populate below Peoplesoft IDs in the HA Item ID Field
 - 00077133 (Sanitizer Hand Foam Waterless Microsan 1L)
 - 00077132 (Sanitizer Hand Foam Waterless Microsan 400 ml)
 - 00077131 (Sanitizer Hand Foam Waterless Microsan 50 ml)
3. Populate respective site and department field(s)
4. Select **View Report** to generate report
5. Export the report to Excel

IMITS Power BI Report Server Home > SC > Client Provincial > Supply Quantities (By Month)

Search

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Comments

HA: VCHA (1) Usage Type: Direct Purchase from Vendor, HA Im Site Code: XXX (3) Site Name: (4) View Report

HA Item ID (OR): 00077133, 00077132, 00077131 (2) True HA/FHA Item ID (OR): True VMID (OR): Item Description (OR):

Dept Name: Dept Code: XXXXXXXX (3) Par Id: PHC Only: ☐ True ☒ False

1 of 2 ? 100% (5) Export to Excel

Understanding the Results

- The report displays the previous 12 months.
Note: Monthly quantities are based on reconciled transactions. In some cases, an order placed in one month may appear in the following month's results if the transaction was reconciled later.
- Quantities are summarized by month and item.
- Use results to identify usage trends over time.

Additional Reporting Tools

Other Supply Chain BI reports are available for users requiring more detail, including:

- [Supply Spend](#) - This report allows usage to be pulled for a given period based upon numerous search criteria. In contrast to the Supply Spend (By Month) report, this report provides more detailed transactional information. The output is far more detailed containing information such as: requisition ID, Purchase Order number, Invoice Number and receipt date on transactions in addition to the usage.
- [LFC Inventory](#) - catalogue of items stocked in Langley Fulfilment Center (LFC) with inventory levels, pricing and HA item number (Peoplesoft ID)
- [Contract Item Registry](#) - searchable catalogue of contracted items (includes codes which may not be itemized in ePro catalogue)
- [Approved Contract List](#) - displays active contracts held with suppliers by category.
- [Item Information in HA Business Systems](#) - repository of active and itemized products across all health authorities

Questions?

Contact Supply Chain team for for training and support through [JIRA!](#)