**VRI Meeting Agenda/Minutes : Facility Name**

**Date:** Click or tap to enter a date.**| Time:** Choose an item.

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| --- | --- | --- |
| **Discussion** | **Lead** | **Action** |
| 1. **Welcome and land acknowledgement** | **Chair** |  |
| 1. **Introductions** | **All** |  |
| 1. **Approve Minutes** | **All** |  |
| Attach previous minutes |  |  |
| 1. **Facility update regarding illness** | **Manager / Medical**  **Director** |  |
| 1. Introduction of illness/factors related to transmission |  |  |
| 1. # positive residents/staff |  |  |
| 1. # swabs pending |  |  |
| 1. Vaccination status of residents |  |  |
| 1. Vaccination status of staff |  |  |
| 1. Distribution of cases |  |  |
| 1. Severity of illness |  |  |
| 1. **Overall Status of Residents/Facility** | **Manager / Medical**  **Director** |  |
| 1. How is the facility managing/coping overall |  |  |
| 1. Health status of other residents/staff |  |  |
| 1. **IPAC updates** | **IPAC** |  |
| 1. Measures currently in place for cases, contacts |  |  |
| 1. General interventions on the floor |  |  |
| 1. **Staffing** | **DOC/**  **Manager** |  |
| 1. Concerns? |  |  |
| 1. **Communication** | **Public Health** |  |
|  |  |  |
| 1. **On-going actions** | **Chair** |  |
| 1. Please continue to send line list updates to:   **Public Health [VCH**] [MHOandCDNurseOnCall@vch.ca](mailto:MHOandCDNurseOnCall@vch.ca)  For COVID-19 clusters send to[**covid19@vch.ca**](mailto:covid19@vch.ca) |  |  |
| 1. Summary of action items |  |  |
| 1. **Round table / questions?** | **All** |  |
|  |  |  |
| 1. **Next Meeting:** | **All** |  |