

# COMMUNITY PRE-SEASON PLANNING FOR MANAGEMENT OF VIRAL RESPIRATORY ILLNESS (VRI) AND VIRAL GASTROINTESTINAL ILLNESS (VGI)

Communication	Completed	Initials	Comments
<p><b>1. Identify a site Lead that will be the primary contact for VRI and VGI Activity on Site:</b></p> <p><b>Name:</b> _____</p> <p><b>Contact #:</b> _____</p>			
<p><b>2. Verify Contact Information for Public Health and IPAC Practitioner</b></p> <p><b>Public Health Contact Details:</b>            Email: <a href="mailto:COVID19@vch.ca">COVID19@vch.ca</a> (VRI) or <a href="mailto:CDEHO@vch.ca">CDEHO@vch.ca</a> (VGI)            Phone: 604-675-3900</p> <p><b>Infection Control Practitioner Details:</b>            Monday to Friday:  <a href="mailto:ICP-ambulatorycommunity@vch.ca">ICP-ambulatorycommunity@vch.ca</a></p> <p>Saturday, Sunday and STATs:  <a href="mailto:ICP-ambulatorycommunity@vch.ca">ICP-ambulatorycommunity@vch.ca</a>  <a href="mailto:ICP-ChargeRN@vch.ca">ICP-ChargeRN@vch.ca</a>            604-220-5813 (0800-1600)</p> <p><a href="#">IPAC Contact Information</a></p>			
<p><b>3. Identify key people and their phone numbers that will lead and support outbreak management at your site.</b></p> <ul style="list-style-type: none"> <li>• Fill out the <a href="#">Outbreak Management Team (OMT)</a> contact list</li> <li>• Store the contact list in a place that is accessible and all staff are aware of it's location</li> </ul>			
Prepare for Antiviral Therapy/Prophylaxis Treatment for Influenza and COVID-19	Completed	Initials	Comments
<p><b>4. Influenza:</b>  <a href="#">Influenza Outbreak Orders</a>  <a href="#">Influenza Treatment Orders</a>  <a href="#">Influenza Staff Prophylaxis Letter</a></p> <p><b>5. COVID-19:</b>  <a href="#">BC COVID Therapeutics Committee (CTC)</a></p>			

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Supplies	Completed	Initials	Comments
<b>6. Personal Protective Equipment (PPE):</b> <ul style="list-style-type: none"> <li>• An adequate stock of PPE is available for staff use</li> <li>• There is a process in place to rapidly increase the amount of PPE on hand in the event additional volumes of PPE are required due to the presence of an outbreak</li> <li>• Following an outbreak there is a process in place to replenish PPE supplies</li> <li>• There is a process in place to regularly assess PPE and ensure items are not expired</li> <li>• There is a process in place to clean, disinfect and re-stock PPE carts</li> </ul>			
<b>7. Testing Supplies:</b> <ul style="list-style-type: none"> <li>• There is an adequate amount of testing supplies for VRI and VGI</li> <li>• VRI – Epro Order # 00090607 Microbio UTM 2ml mini tube + nasopharyngeal flocced swab</li> <li>• VGI – Epro Order #00133263 Container Specimen Sterile 90ml, 53ml Diameter Standard Cap</li> <li>• Transportation of Dangerous Goods Shipping Containers – Epro Order # 00023292 Container Transport Safe-T-Pak</li> <li>• There is a process established for re-stocking specimen testing and transportation supplies</li> <li>• There is a process established to review expiry dates for testing supplies</li> </ul>			
<b>8. Staff Fit Testing:</b> <ul style="list-style-type: none"> <li>• Staff are fit tested for N95 respirators</li> <li>• Staff with expired fit tests are directed to the <a href="#">People Safety site</a> for fit testing renewal</li> </ul>			
Outbreak Procedures	Completed	Initials	Comments
<b>9.</b> <a href="#">Review the Community Viral Respiratory Toolkit</a> <b>10.</b> <a href="#">Review the Community Viral Gastrointestinal Toolkit</a> <b>11.</b> Ensure staff know where to find the Outbreak Management documents on the <a href="#">IPAC Webpage</a> <b>12.</b> Discuss outbreak containment in safety huddles			
Staff Education:	Completed	Initials	Comments
<b>13.</b> Staff should complete/review IPAC courses and education materials: <ul style="list-style-type: none"> <li>• <a href="#">Infection Prevention and Control Basics for Health Care Workers in Patient Care Areas and/or Direct Care Roles</a></li> <li>• <a href="#">Point of Care Risk Assessment</a></li> </ul>			

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<ul style="list-style-type: none"><li>• <a href="#">How to Hand Wash</a></li><li>• <a href="#">How to Hand Rub</a></li><li>• <a href="#">Low Level Cleaning and Disinfection</a></li></ul>			
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